



14425 James Road | Rogers, MN 55374 | Phone: 877-294-9314 | www.bellproarch.com

Welder

Summary

Welders fabricate and assemble metal structures using welders, cutters, shapers, and measuring tools, produce metal products according to customer specifications, and set up, operate, and maintain welding equipment.

Essential Functions

1. Read drawings and take or read measurements to plan layout & procedures
2. Determine the appropriate welding equipment or method based on requirements
3. Set up components for welding according to specifications (e.g., cut material with powered saws to match measurements)
4. Operate angle grinders to prepare the parts that must be welded
5. Align components using calipers, rulers, and clamp pieces
6. Weld components using manual or semi-automatic welding equipment
7. Repair machinery and other components by welding pieces and filling gaps
8. Test and inspect welded surfaces and structure to discover flaws
9. Maintain equipment to promote safety
10. Assist other welding personnel

Competencies

1. Attention to detail
2. Demonstrate safe practices when operating equipment
3. Excellent written and oral communication
4. Skilled in both mechanical and manual welding practices
5. Flexibility

Supervisory Responsibility

This position has no supervisory responsibilities

Work Environment

This job operates inside a warehouse environment. This role uses various tools to apply heat that bonds pieces of metal together. Steel toe boots are required (all other PPE will be provided).



Physical Demands

Stand for long periods of time, use hands to handle, control, or feel objects, tools, or controls, ability to repeat the same movements, lifting metal products, and bending.

Position Type

This is a fulltime position / hourly

Monday – Thursday 5:00am to 3:30pm, and with potential OT on Fridays 5am to 11am

Education and Experience Requirements

High school diploma, with a certificate or undergraduate degree from a technical school, vocational school, or community college.

Proven experience as a welder

Experience using a variety of welding equipment & procedures

Experience in using electrical or manual tools

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

Signatures

This job description has been approved by all levels of management.

Manager _____

Human Resources _____

Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Employee _____ Date _____